NOAA RESTORE Science Program Semi-Annual Progress Report

OMB Control No. 0648-0384
Expiration Date: 02/28/2029

Award Number:
Amount of Award:
Project Title:
Lead Investigator:
Lead Institution:
Award Period (month/year): From _____ To _____
Period Covered by this Report (month/year): From _____To _____

Please complete each of the sections below, only including activities that took place during this reporting period.

I. ***Milestone Chart***

a. Reference your *milestone chart* worksheet when completing the below sections.
b. If your milestones or timeline have changed since your last progress report, update your *milestone chart* worksheet to reflect the changes and provide the following in your progress report:
    i. A short summary of what was changed and why,
    ii. How the change(s) will impact progress toward achieving project objectives, and
    iii. How you plan to mitigate those impacts, especially to your timeline.
c. Update the "Status" column (likely column F) in your *milestone chart* worksheet by selecting one of the options in the drop-down menu for each milestone or task with a listed start date (likely column D) prior to your progress report due date. Provide a succinct written update in your progress report for each milestone/task.
d. Submit your updated *milestone chart* worksheet as a PDF with your completed progress report to eRA Commons and email an excel version to your NOAA RESTORE Science Program contact.

II. ***Outputs*** are products (*e.g.*, publications, models) or activities that lead to outcomes. Outcomes are changes in user knowledge or action. Briefly describe project outputs under each of the following categories that were completed in this reporting period:

a. Key scientific findings.
b. New methods, technologies, or advanced tools (*e.g.*, models, biomarkers).
c. Publications, including peer-reviewed journal articles, book chapters, NOAA Technical Memoranda, conference proceedings, *etc*. For each, list full citations including digital object identifiers (DOI) and attach a copy to your report (for open access publications, attach the published PDF; for copyrighted publications, attach a pre-published PDF and the published PDF).
d. Data: Provide the status (*e.g.*, undergoing QA/QC, in preparation to be submitted to a data archive, submitted, publicly available, or limited release) and location (data archive, internet address, accession number, and/or DOI) of all datasets and data services. Append a copy of any metadata submitted to a non-NOAA data archive or web service provider.
e. Non-digital data, including biological specimens, preserved samples, paper, or analog records, *etc*. (list all non-digital datasets and their disposition, and append a copy of the associated documentation).
f. Patents (append a copy of each to your report).
g. Workshops (append the agenda, attendees, workshop summary, and workshop outputs

to your report).

h. Presentations [list the venue (*e.g.*, conference name), authors, title, type (oral or poster), and date].
i. Outreach products (*e.g*., website, newsletter articles; append a copy of the products or provide relevant website addresses).

III. ***End Users*** are resource managers or people involved in resource management. Resource management can take many forms including (but not limited to) wildlife and fishery management, federal and state rulemaking and permitting, conservation practices by private landowners, place-based management, and restoration planning.

a. Populate the table below summarizing end user interactions in this reporting period and add rows as necessary.
    1. Include end users in the table, **including those on your project team**, with whom you had regular, sustained interactions or a single significant interaction during this reporting period.
    2. Summarize what was shared with each end user (*e.g.*, knowledge, findings, products, training, methods, technology, *etc*.).
    3. Summarize if and how it was used (*e.g*., they did something with what we shared) during this reporting period.

End User Name	Organization	Email Address	What was shared?	How was it used?

IV. ***Primary accomplishments***: Provide a short narrative of the KEY project accomplishment(s) in this reporting period **(100 words or less)**

V. ***Financial Updates***

a. Describe expenditures scheduled and actual expenditures this period and explain differences between them, if any.
b. Describe leveraged funding. Leveraged funding may be in the form of dollars or in-kind contributions to which a dollar value can be readily assigned, such as salary or use of equipment or a facility. Include planned (with agreements in place) or completed efforts during the current six-month reporting period. For each leveraged funding activity, identify the following details in the table below (add rows as necessary):
    1. Identify the parties involved (names and affiliations).
    2. Describe the planned or completed activities (activity type, timeframe for completion, location of event, *etc*.).
    3. Describe the method of leveraging (additional funding or in-kind contribution).

Name	Affiliation	Activity	Leverage Method	Dollar Value ($)

_____ _____

Signature of Lead Investigator Date

NOTICE

All NOAA RESTORE Science Program award recipients with approved cooperative agreements are required to file a Progress Report in the specified format every six months. This progress report format will enable program staff to monitor each award.

Public reporting burden for this collection of information is estimated to average 300 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden, to the NOAA RESTORE Science Program Office, 1021 Balch Blvd., Suite 1003, Stennis Space Center, MS 39529 or email noaarestorescience@noaa.gov. All files associated with awards are subject to the Freedom of Information Act (FOIA). Confidentiality will not be maintained – the information will be made available to the public. However, unpublished research results shall not be published without prior permission from the award recipient.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.